

ATTICA TOWNSHIP BOARD MEETING

September 10<sup>th</sup>, 2015

Nancy Herpolsheimer, Clerk

At a meeting of the Attica Township Board held September 10<sup>th</sup>, 2015, at the Attica Township Hall, 4350 Peppermill Road, Attica, Michigan. The meeting was called to order at 7:02 p.m. by Supervisor Ochadleus. PRESENT: Supervisor Al Ochadleus, Clerk Nancy Herpolsheimer, Treasurer Pam Mason, Trustee Rich Lacey and Trustee Phil Madeline. ABSENT: None. ALSO PRESENT: Attorney Gildner and the public per the sign-in sheet attached.

Pledge of allegiance led by Chief Chris Warford.

**REVIEW MINUTES:**

The minutes of the August 13<sup>th</sup>, 2015 regular Board meeting were reviewed by the Board; and there being no additions, corrections or deletions;

**MOTION** by Herpolsheimer, seconded by Madeline, to approve the August 13<sup>th</sup>, 2015 regular Board meeting minutes and to approve the August 18<sup>th</sup>, 2015 special Board meeting minutes as presented. A vote was taken. Ayes: All. Nays: None. Absent: None. **MOTION CARRIED.**

**CORRESPONDENCE:** Supervisor Ochadleus reviewed an email he received regarding the USDA offering assistance for rural home repairs.

**TREASURER'S REPORT:** Treasurer Mason gave the following Treasurer's Report: General Fund Beginning Balance of \$463,763.15, receipts of \$8,569.12; Interest of \$37.61; Distributions of \$45,026.09 for a New Balance of \$427,343.79; General Fund CDARS savings account has \$201,650.73. Public Safety has \$61,539.20; Public Safety CDARS Savings account has \$50,412.68; Fire Millage has \$26,837.79; Fire Millage CDARS Savings account has \$50,412.68; Fire Escrow has \$63,406.32; Fire Escrow CDARS Savings account has \$50,412.68.

**MOTION** by Lacey seconded by Madeline to approve the Treasurer's Report as presented. A vote was taken. Ayes: All; Nays: None. Absent: None. **MOTION CARRIED.**

**POLICE REPORT:** Deputy Nesbitt gave the following police report: there were 197 calls in the month of August with 99 of the calls handled by the Township deputies. Deputy Nesbitt introduced Deputy Jeff Brooks who will be the new Attica Township Deputy on the afternoon shift. Supervisor Ochadleus welcomed Deputy Brooks.

**PUBLIC TIME:**

- a) Allen Rosenbaum informed the board that the Heritage Harvest Days Festival at Seven Ponds Nature Center is September 19<sup>th</sup> and 20<sup>th</sup> from 11 a.m. – 5 p.m. both days. The public is invited.
- b) Resident Ray Shroyer lives at the corner of Newark Rd. and Winslow Rd. and asked what the status is of the Heenan Drain. Supervisor Ochadleus informed Mr. Shroyer that the drain commission is working on it.

**OLD BUSINESS:** None

**NEW BUSINESS:**

**1. Surety Bond or Deposit for Pole Barns:**

Supervisor Ochadleus stated that some residents are building accessory buildings without the proper stipulations which were attached to their approved accessory building applications. A surety bond may prompt the residents to follow through with the stipulations. Attorney Gildner stated that the zoning ordinance needs to be checked to see if this is allowable. Attorney Gildner will look into this.

**2. Appoint Planning Commission Member:**

Due to the passing of Planning Commission Secretary Bud Fackler there is a vacant position on the Planning Commission. Supervisor Ochadleus recommended appointing Maureen Lemons to the Attica Township Planning Commission to fill out the remainder of Bud Fackler's term.

**MOTION** by Herpolsheimer, seconded by Madeline, to appoint Maureen Lemons to the Attica Township Planning Commission to fill the vacancy left by Bud Fackler. The term expires March 31, 2018. A vote was taken. Ayes: All. Nays: None. Absent: None. **MOTION CARRIED.**

**3. Approval of Planning Coordinator Duties:**

Supervisor Ochadleus stated the township board looked at Bud Fackler's position as Planning Coordinator/Zoning Administrator at a special board meeting held on August 18<sup>th</sup>, 2015. At the meeting the position was broke down by duties and there was discussion regarding hiring an outside Planning Coordinator/Zoning Administrator or handling it internally with current township employees. Supervisor Ochadleus reviewed that planning and zoning procedures spread sheet and recommended handling the duties internally because capable employees have been filling a majority of the duties.

**MOTION** by Mason, seconded by Herpolsheimer, to approve the attached Planning and Zoning Procedures and Responsibilities spreadsheet which includes the duties and compensation. A roll call vote was taken. Madeline: Aye; Mason:

Aye; Ochadleus: Aye; Herposheimer: Aye and Lacey Aye. Ayes:  
All. Nays: None. Absent: None. **MOTION CARRIED.**

**4. Deputy Supervisor:**

Supervisor Ochadlues stated that during the budgeting process a line item amount of \$4,000.00 was included for a Deputy Supervisor and recommended that at this juncture Assessor Robert Gottschalk be appointed to the Deputy Supervisor Position at a salary of \$3,000.00 per year. There was discussion.

**MOTION** by Herpolshiemer, seconded by Mason, to hire Robert Gottschalk as Attica Township Deputy Supervisor at a salary of \$3,000.00 per year. A roll call vote was taken. Herpolsheimer: Aye; Mason: Aye; Ochadleus: Aye; Madeline: Aye and Lacey Aye. Ayes: All. Nays: None. Absent: None. **MOTION CARRIED.**

**5. Deputy Treasurer:**

Supervisor Ochadleus recommended increasing Deputy Treasurer Brook Griswold's wage by \$1.00 per hour with a projected review in January 2016.

**MOTION** by Mason, seconded by Herpolsheimer to increase Deputy Treasurer Griswold's wage by \$1.00 an hour with a review in January 2016. A roll call vote was taken. Mason: Aye; Herpolsheimer: Aye; Lacey: Aye; Madeline: Aye and Ochadleus Aye. Ayes: All. Nays: None. Absent: None. **MOTION CARRIED.**

**COMMITTEE REPORTS:**

1. FIRE: Chief Warford reported:
  - a) He was not at the last board meeting due to a fatal accident and Lake George Road and Newark Road.
  - b) The fire department had nine runs since the last meeting.
  - c) Two rookie fire fighters start school on September 14<sup>th</sup>.
2. Park: Park Manager Phil Madeline reported:
  - a) The park is getting a lot of use.
  - b) Parts to hang the new swings have been ordered.
3. PLANNING COMMISSION: None.
4. ATTORNEY REPORT: None.

5. AMBULANCE: Supervisor Ochadleus reported:

- a) The new board took over last December and things are on the upswing.
- b) A new director has been hired.
- c) The ambulance department chairperson is doing an excellent job.

6. CEMETERY: None.

7. COMMISSIONER REPORT: None.

8. Board:

- a) Supervisor Ochadleus stated that Dryden Township Supervisor Tina Papineau is the MTA Banquet Chairperson and requested a gift or gift card be donated to the banquet. Supervisor Ochadleus stated that a gift is not mandatory but if anyone would like to make a donation they may.
- b) Clerk Herpolshiemer stated that the township audit is September 17<sup>th</sup>.

9. Public Time: Allen Rosenbaum asked about the appointment of a new ambulance director.

**REVIEWING AND PAYING BILLS:**

The bills were reviewed by the Board for the General Fund for the amount of \$41,741.40 (check #17041 through check #17109); Public Safety for the amount of \$9,907.28 (check #1201) and the Fire Fund for the amount of \$5,776.29 (check #3914 through check #3944). For a total of \$57,424.97. There being no further questions:

**MOTION** by Lacey seconded by Madeline to approve the bills as presented. A roll call vote was taken. Ochadleus: Aye; Herpolsheimer: Aye; Mason: Aye; Madeline: Aye and Lacey: Aye. Ayes: All. Nays: None. Absent: None. **MOTION CARRIED.**

There being no further business before the Board, **MOTION** by Lacey seconded by Madeline to adjourn the meeting at 7:36 p.m. A vote was taken. Ayes: All. Nays: None. Absent: None. **MOTION CARRIED.**

Submitted by:

Respectfully Submitted By

---

Valerie Schultz, Deputy Clerk

---

Nancy Herpolsheimer, Clerk