

ATTICA TOWNSHIP BOARD MEETING

November 12, 2015

Nancy Herpolsheimer, Clerk

At a meeting of the Attica Township Board held November 11th, 2015, at the Attica Township Hall, 4350 Peppermill Road, Attica, Michigan. The meeting was called to order at 7 p.m. by Supervisor Ochadleus. PRESENT: Supervisor Ochadleus, Clerk Nancy Herpolsheimer, Trustee Rich Lacey and Trustee Phil Madeline. Absent: One (Treasurer Pam Mason). Attorney Gildner and the public per the sign-in sheet attached.

Pledge of allegiance led by Supervisor Ochadleus.

REVIEW MINUTES:

The minutes of the October 8th, 2015 regular Board meeting were reviewed by the Board; and there being no additions, corrections or deletions;

MOTION by Lacey, seconded by Madeline, to approve the October 8th, 2015 regular Board meeting minutes as presented. A vote was taken. Ayes: All. Nays: None. Absent: One (Mason).

MOTION CARRIED.

CORRESPONDENCE: None.

TREASURER'S REPORT: Supervisor Ochadleus gave the following Treasurer's Report: General Fund Beginning Balance of \$468,678.12, receipts of \$13,443.53; Interest of \$37.96; Distributions of \$54,934.53 for a New Balance of \$427,225.08; General Fund CDARS savings account has \$201,740.35. Public Safety has \$51,991.70; Public Safety CDARS Savings account has \$50,435.09; Fire Millage has \$16,457.25; Fire Millage CDARS Savings account has \$50,435.09; Fire Escrow has \$67,738.32; Fire Escrow CDARS Savings account has \$50,435.09.

MOTION by Herpolsheimer seconded by Madeline to approve the Treasurer's Report as presented. A vote was taken. Ayes: All; Nays: None. Absent: One (Mason). **MOTION CARRIED.**

POLICE REPORT: Deputy Vandenberg gave the following police report: there were 219 calls in the month of October with 144 of the calls handled by the Township deputies.

PUBLIC TIME: None.

OLD BUSINESS: None

NEW BUSINESS:

1. Appoint Library Trustee:

MOTION by Herpolsheimer seconded by Madeline to reappoint Diane Malczewski to the Ruth Hughes Memorial District Library Board for a four year term beginning January 1, 2016 through December 31, 2019. A vote was taken. Ayes: All; Nays: None. Absent: One (Mason). **MOTION CARRIED.**

2. Amend the Fire Department 401 (a) Plan:

Clerk Herpolsheimer explained that the township's insurance company recommended amending the fire department's 401 (a) plan to require a firefighter work for the department for one year before being eligible for the plan and vesting will be 100% after five years of employment.

MOTION by Herpolsheimer seconded by Lacey to adopt the attached amendment to Attica Township's existing 401 (a) Plan. A roll call vote was taken. Ochadleus: Aye; Lacey: Aye; Madeline: Aye and Herpolsheimer: Aye. Ayes: All; Nays: None. Absent: One (Mason). **MOTION CARRIED.**

3. MTA Conference:

Clerk Herpolsheimer stated that the two Attica Township Trustees will be attending the MTA conference.

MOTION by Herpolsheimer seconded by Lacey to authorize Attica Township Trustees Madeline and Lacey to attend the Michigan Township Association Conference held January 26th – January 29th, 2016 in Detroit, Michigan. Attica Township will pay all expenses related to attendance for Trustee Madeline and Trustee Lacey. Spouses or other guests may attend with them; however all costs associated with their attendance will be reimbursed to Attica Township. A roll call vote was taken. Madeline: Aye; Herpolsheimer: Aye; Lacey: Aye and Ochadleus: Aye. Ayes: All. Nays: None. Absent: One (Mason). **MOTION CARRIED.**

4. Accept Audit:

Supervisor Ochadleus stated that he had several questions regarding the audit and the issues have been resolved and he recommended accepting the audit.

MOTION by Lacey seconded by Madeline to accept the Audited Financial Report dated June 30th, 2015, prepared by King & King CPA's, LLC. A vote was taken. Ayes: All; Nays: None. Absent: One (Mason). **MOTION CARRIED.**

5. Amendment and Reinstatement of the Attica Township Governmental Non-ERISA Retirement Plan:

Clerk Herpolsheimer stated that a restatement for the Attica Township Governmental Non-ERISA Retirement Plan is required by the IRS at regular intervals.

MOTION by Herpolsheimer seconded by Madeline to adopt the attached resolution with respect to the amendment and restatement of the Attica Township Governmental Non-ERISA Retirement Plan. A vote was taken. Ayes: All; Nays: None. Absent: One (Mason). **MOTION CARRIED.**

6. Assessor Letter:

Supervisor Ochadleus discussed Attica Township's AMAR audit. There are issues that are still outstanding. Assessor Gottschalk has written a letter to the Michigan Department of Treasury indicating his action plan to correct the assessment roll.

7. Museum Expansion:

Supervisor Ochadleus stated that nothing more can be accepted into the museum because it is full and therefore would like to build an addition to the current building. Supervisor Ochadleus asked for authorization to hire an architect to design the addition. Once the designs are completed the project will be put up for bid and at the point a decision will be made whether to build or not. There was discussion.

MOTION by Herpolsheimer seconded by Madeline to authorize Supervisor Ochadleus to move forward with contracting an architect to design an addition to the Attica Township Museum. A roll call vote was taken. Herpolsheimer: Aye; Lacey: Aye; Ochadleus: Aye and Madeline: Aye. Ayes: All; Nays: None. Absent: One (Mason). **MOTION CARRIED.**

8. Resolution to Recommend a Liquor License Permit for Pizza Depot:

Chuck Gravilla, owner of the Pizza Depot located on Lake Pleasant Road, was present at the meeting to request a Liquor License Permit application resolution be adopted so that his business can be considered for a liquor license approval by the Michigan Liquor Control Commission. Mr. Gravilla would like to serve beer and wine by the glass at his restaurant. Supervisor Ochadleus stated that the zoning of the restaurant needs to be reviewed by the township planner. Attorney Gildner stated that the township's role is limited to zoning the rest is up to the Liquor Control Commission. There was lengthy discussion.

MOTION by Ochadleus seconded by Herpolsheimer to adopt the attached resolution with respect to a tavern license permit for Pizza Depot (Chuck Gravilla) subject to Planner Birchler's review. A roll call vote was taken. Ayes: All; Nays: None. Absent: One (Mason). **MOTION CARRIED.**

COMMITTEE REPORTS:

1. FIRE: None.
2. Park:
 - a) Supervisor Ochadleus reported that a tar filling machine has been ordered to fill the cracks in the park track. It is a walk behind machine and Attica Township employees will be filling the cracks
 - b) Park Manager Phil Madeline reported that there is one port-a-john left in the park for walkers.
3. PLANNING COMMISSION: None.
4. ATTORNEY REPORT: None.
5. AMBULANCE: None.
6. CEMETERY: None.
7. COMMISSIONER REPORT: County Commissioner Linda Jarvis distributed a Senior Programs Client/Service Count report and discussed the services Attica Township seniors utilize.
8. Board: None.
9. Public Time: None.

REVIEWING AND PAYING BILLS:

The bills were reviewed by the Board for the General Fund for the amount of \$42,506.63 (check #17201 through check #17288); Public Safety for the amount of \$9,599.80 (check #1203) and the Fire Fund for the amount of \$7,616.61 (check #3976 through check #4007). For a total of \$59,723.04. There being no questions:

MOTION by Lacey seconded by Madeline to approve the bills as presented. A roll call vote was taken. Lacey: Aye; Herpolsheimer: Aye; Madeline: Aye and Ochadleus: Aye. Ayes: All. Nays: None. Absent: One (Mason). **MOTION CARRIED.**

There being no further business before the Board, **MOTION** by Lacey seconded by Madeline to adjourn the meeting at 7:40 p.m. A vote was taken. Ayes: All. Nays: None. Absent: One (Mason). **MOTION CARRIED.**

Submitted by:

Respectfully Submitted by:

Valerie Schultz, Deputy Clerk

Nancy Herpolsheimer, Clerk