

MINUTES OF THE ATTICA TOWNSHIP BOARD

Held on October 13th, 2011
Nancy Herpolsheimer, Clerk

At a meeting of the Attica Township Board held on October 13th, 2011, at the Attica Township Hall, 4350 Peppermill Road, Attica, Michigan. The meeting was called to order at 7:00 p.m. by Supervisor Ochadleus. PRESENT: Supervisor Al Ochadleus, Clerk Nancy Herpolsheimer, Treasurer Pam Mason, Trustee Phil Madeline and Trustee Richard Lacey. ABSENT: None. ALSO PRESENT: Attorney Gildner and the public per the Sign-In Sheet attached.

The minutes of the September 8th, 2011 regular Board meeting were reviewed by the Board; and there being no additions, corrections or deletions;

MOTION by Lacey, seconded by Madeline to approve the September 8th, 2011 Attica Township Board minutes as presented. A vote was taken. Ayes: All; Nays: None. Absent: None. **MOTION CARRIED.**

CORRESPONDENCE: None.

TREASURER'S REPORT: Treasurer Mason gave the following Treasurer's Report: General Fund Beginning Balance of \$412,070.14 receipts of \$74,890.01; Interest of \$74.03; Distributions of \$29,973.42 for a New Balance of \$459,060.76. Public Safety has \$105,712.52; Fire Millage has \$72,299.51 Fire Department Escrow has \$54,843.84 and there is \$2,415.86 in the Lake George Road Special Assessment account.

MOTION by Lacey, seconded by Madeline to approve the Treasurer's Report as presented. A vote was taken. Ayes: All; Nays: None. Absent: None. **MOTION CARRIED.**

POLICE REPORT: Supervisor Ochadleus gave the following police report: there were 161 calls in the month of September with 116 of the calls handled by the Township deputies.

OLD BUSINESS:

1. Land Lease/Tiling of Township Property

Supervisor Ochadleus discussed the Land Lease/Ground Lease document drafted by Attorney Gildner. Supervisor Ochadleus also stated that Bob Nichols has been clearing the Township property behind the park and that property needs to be tiled. Cook's Drainage Management has submitted a bid for \$5,035.00 to tile the property.

MOTION by Herpolsheimer, seconded by Mason to authorize Supervisor Ochadleus to review and obtain further details and to execute tiling of the Township property behind the park at a cost not to exceed \$5,035.00. A roll call vote was taken. Herpolsheimer: Aye; Ochadleus: Aye; Madeline: Aye; Lacey: Aye and Mason: Aye. Ayes: All. Nays: None. Absent: None. **MOTION CARRIED.**

MOTION by Herpolsheimer, seconded by Madeline to approve the Land Lease/Ground Lease agreement with Bob Nichols. A vote was taken. Ayes: All; Nays: None. Absent: None. **MOTION CARRIED.**

2. Park Use/Baseball Fields

Supervisor Ochadleus, Park Manager Madeline and Attorney Gildner met with representatives of the Little League regarding the use of the Township park ball fields. Attorney Gildner has drafted a generic agreement to be used by organizations, such as the Little League, using the Township Park.

MOTION by Madeline, seconded by Mason to adopt the agreement between Attica Township and ball field users. A vote was taken. Ayes: All; Nays: None. Absent: None. **MOTION CARRIED.**

NEW BUSINESS:

1. Kristen Valyi-Hax, Ruth Hughes Memorial Library – Building Contract and Goodland Township Library Information

a) Ms. Valyi-Hax informed the Township Board that the Library would like to renew the building use contract with Attica Township. The current contract expires December 31, 2011.

b) On October 7th the Attica Township branch of the Ruth Hughes Memorial Library debuted as a Popular Materials Branch. Circulation at the Attica Township branch has gone up 19 percent in the past year.

c) Ruth Hughes Memorial Library is investigating the possibility of allowing Goodland Township's library becoming a branch of the library.

d) There was discussion regarding the library millage renewal on the ballot next August.

2. Waive Interest on Late Property Taxes until October 1st

Treasurer Mason requested the Township Board adopt a resolution waiving interest on summer property taxes until October 1st.

MOTION by Herpolsheimer, seconded by Madeline to waive interest on property tax bills through the month of September. Interest will go into affect on October 1st. A vote was taken. Ayes: All; Nays: None. Absent: None. **MOTION CARRIED.**

3. Vacate Unused Streets

Supervisor recommended vacating all unused streets in the Township due to issues with these streets. There was discussion and Supervisor Ochadleus will move forward with obtaining a price from engineer Rick Duthler to plat unused streets in the Township.

4. Tennis Courts

Supervisor Ochadleus presented a bid from B.J.'s Maintenance for \$3,200.00 to tear out the park tennis court, including the fence, leveling off the area with topsoil, seeding and straw.

MOTION by Herpolsheimer, seconded by Mason to accept the bid from B.J.'s Maintenance for \$3,200.00 to tear out the tennis court. A roll call vote was taken. Madeline: Aye; Mason: Aye; Lacey: Aye; Herpolsheimer: Aye and Ochadleus: Aye. Ayes: All. Nays: None. Absent: None. **MOTION CARRIED.**

5. Life Insurance

Clerk Herpolsheimer requested authorization to adjust all Township employees' maximum life insurance benefit to \$25,000 as a cost saving measure for the Township.

MOTION by Herpolsheimer, seconded by Mason to authorize Clerk Herpolsheimer to adjust all Township employees' maximum life insurance benefit to \$25,000. A roll call vote was taken. Mason: Aye; Lacey: Aye; Ochadleus: Aye; Madeline: Aye and Herpolsheimer: Aye. Ayes: All. Nays: None. Absent: None. **MOTION CARRIED.**

COMMITTEE REPORTS:

1. FIRE: Chief Warford reported:
 - a) Thanked everyone who attended the Lapeer County Fireman's Association Dinner held at the Attica Township Fire Hall.
 - b) Three grants are being worked on.
 - c) Eight members of the Attica Fire Department were named Firefighters of the Year.
 - d) There are five new rookies with the fire department with three of them being women.
2. PARK: Park Manager Phil Madeline reported that the park will be officially closed October 28th. One port-a-john will remain in the park until there is snow.
3. PLANNING COMMISSION: Planning Commission Secretary Bud Fackler reported:
 - a) Notices for the public hearings to be held at November's Planning Commission meeting have been published in the newspaper.
4. ATTORNEY REPORT: None.
5. AMBULANCE: None.
6. CEMETERY: None.
7. COMMISSIONER REPORT: None.
8. BOARD:
 - a) Supervisor Ochadleus recommended accepting the Township Audit.

MOTION by Herpolsheimer, seconded by Mason to accept the King & King CPA's audit of Attica Township for July 1st 2010 through June 30th 2011. A vote was taken. Ayes: All; Nays: None. Absent: None. **MOTION CARRIED.**

- b) Supervisor Ochadleus pointed out that page 20 of the audit shows \$24,603.13 excess revenues over expenditures in the Public Safety Fund and stated that this money needs to be transferred to the Fire Department Escrow Fund.

MOTION by Herpolsheimer, seconded by Mason to transfer \$24,603.13 from the Public Safety Fund to the Fire Department Escrow Fund. A roll call vote was taken. Lacey: Aye; Herpolsheimer: Aye; Madeline: Aye; Mason: Aye and Ochadleus: Aye. Ayes: All. Nays: None. Absent: None. **MOTION CARRIED.**

- c) Clerk Herpolsheimer requested the Board renew the contract with King and King CPA's for three years.

MOTION by Herpolsheimer, seconded by Mason to renew the contract with King and King CPA's for audit services at a cost of \$6,000 per year. A roll call vote was taken. Herpolsheimer: Aye; Lacey: Aye; Ochadleus: Aye; Madeline: Aye and Mason: Aye. Ayes: All. Nays: None. Absent: None. **MOTION CARRIED.**

- c) Clerk Herpolsheimer requested that any Board Members, Department heads and significant others that would like to attend the MTA Conference January 24-27 let her know so that she can reserve rooms.

9. PUBLIC: Resident, Kay Burkuhl of 705 Sunset asked if there anything the Township Board could do to keep an easement clear. Attorney Gildner informed Ms. Bollaert that the easement agreement is between property owners and the Township is not a property owner therefore has no right to interfere. There was lengthy discussion.

REVIEWING AND PAYING BILLS:

The bills were reviewed by the Board for the General Fund for the amount of \$31,270.69: Public Safety for the amount of \$576.84 and for the Fire Fund for the amount of \$7,946.21 and there being no questions:

MOTION by Lacey, seconded by Madeline to approve the bills as presented. A roll call vote was taken. Mason: Aye; Ochadleus: Aye; Lacey: Aye; Madeline: Aye and Herpolsheimer: Aye. Ayes: All. Nays: None. Absent: None. **MOTION CARRIED.**

There being no further business before the Board, **MOTION** by Lacey seconded by Madeline to adjourn the meeting at 8:05 p.m. A vote was taken. Ayes: All. Nays: None. **MOTION CARRIED.**

Submitted by:

Respectfully Submitted By:

Valerie Schultz, Recording Secretary

Nancy Herpolsheimer, Clerk