

ATTICA TOWNSHIP BOARD MEETING

November 13th, 2014

Nancy Herpolsheimer, Clerk

At a meeting of the Attica Township Board held on November 13th, 2014, at the Attica Township Hall, 4350 Peppermill Road, Attica, Michigan. The meeting was called to order at 7 p.m. by Clerk Herpolsheimer. PRESENT: Clerk Nancy Herpolsheimer, Treasurer Pam Mason, Trustee Phil Madeline and Trustee Phil Madeline. ABSENT: Supervisor Al Ochadleus. ALSO PRESENT: Attorney Gildner and the sign-in sheet attached.

Pledge of allegiance led by Chief Warford.

REVIEW MINUTES:

The minutes of the October 9th, 2014 regular Board meeting were reviewed by the Board; and there being no additions, corrections or deletions;

MOTION by Lacey, seconded by Madeline, to approve the November 13th, 2014 regular Board meeting minutes as presented.

A vote was taken. Ayes: All. Nays: None. Absent: One (Ochadleus).

MOTION CARRIED.

CORRESPONDENCE: None.

TREASURER'S REPORT: Treasurer Mason gave the following Treasurer's Report: General Fund Beginning Balance of \$392,896.91, receipts of \$5,149.97 Interest of \$30.37; Distributions of \$78,386.13 for a New Balance of \$319,691.02; General Fund CDARS savings account has \$201,178.59. Public Safety has \$67,483.71; Public Safety CDARS Savings account has \$50,283.47; Fire Millage has \$42,584.92; Fire Millage CDARS Savings account has \$50,283.47; Fire Escrow has \$79,667.39; Fire Escrow CDARS Savings account has \$50,283.47 and there is \$3,622.74 in the Lake George Road Special Assessment account.

MOTION by Lacey seconded by Madeline to approve the Treasurer's Report as presented. A vote was taken. Ayes: All;

Nays: None. Absent: One (Ochadleus). **MOTION CARRIED.**

POLICE REPORT: Deputy Nick Vandenberg gave the following police report: there were 156 calls in the month of October with 43 of the calls handled by the Township deputies.

PUBLIC TIME: None.

OLD BUSINESS: None.

NEW BUSINESS:

1. Accept Audit:

MOTION by Mason seconded by Lacey to accept the Audited Financial Report dated June 30th, 2014, prepared by King

& King CPA's, LLC. A vote was taken. Ayes: All; Nays: None. Absent: One (Ochadleus). **MOTION CARRIED.**

- 2. Auditor Contract:** Clerk Herpolsheimer requested the Board renew the contract with King & King CPA's, LLC for five years. There was discussion.

MOTION by Lacey seconded by Madeline to renew the contract with King & King CPA's, LLC for audit services for five years at a cost of \$6,000.00 per year. A roll call vote was taken. Mason: Aye; Lacey: Aye; Herpolsheimer: Aye and Madeline: Aye. Ayes: All; Nays: None. Absent: One (Ochadleus). **MOTION CARRIED.**

- 3. Library Lease:**

MOTION by Mason seconded by Madeline to approve the attached three year Agreement for Use of Library Space with Ruth Hughes Memorial District Library. A vote was taken Ayes: All; Nays: None. Absent: One (Ochadleus). **MOTION CARRIED.**

- 4. Sean Harrow ZBA Fees:** There was discussion regarding the reasons to waive the fee to go before the ZBA to request a fence variance for Sean Harrow because of extenuating circumstances.

MOTION by Mason seconded by Madeline to waive the fee to go before the ZBA for Sean Harrow to request a fence variance due to extenuating circumstances. A roll call vote was taken. Mason: Aye; Lacey: Nay; Herposheimer: Aye and Madeline: Aye. Ayes: Three; Nays: One. Absent: One (Ochadleus). **MOTION CARRIED.**

- 5. Set 2015 Poverty Guidelines:**

MOTION by Mason seconded by Madeline to set the attached Poverty Guidelines for 2015 Assessments. A vote was taken. Ayes: All; Nays: None. Absent: One (Ochadleus). **MOTION CARRIED.**

- 6. MTA Conference:**

MOTION by Mason seconded by Lacey to authorize Attica Township Trustees Madeline and Lacey board to attend the Michigan Township Association Conference held January 27th – January 30th, 2015 in Grand Rapids, Michigan. Attica Township will pay all expenses related to attendance for Trustee Madeline and Trustee Lacey. Spouses or other guests may attend with them; however all costs associated with their attendance will be

reimbursed to Attica Township. A roll call vote was taken. Lacey: Aye; Herpolsheimer: Aye; Mason: Aye and Madeline: Aye. Ayes: All. Nays: None. Absent: One (Ochadleus). **MOTION CARRIED.**

7. Sheriff's Department Contract:

MOTION by Mason seconded by Lacey to accept the Police Service Contract with the Lapeer County Sheriff's office for 2015 as stated in item seven of the attached contract. A roll call vote was taken. Lacey: Aye; Madeline: Aye; Mason: Aye and Herpolsheimer: Aye. Ayes: All. Nays: None. Absent: One (Ochadleus). **MOTION CARRIED.**

- 8. Andy Wagner – Limited Business Use:** Clerk Herpolsheimer explained that Andy Wagner is an Attica fireman applying for a special land use to run his auto repair business. Chief Warford explained that Mr. Wagner does all the repairs and maintenance for the fire department at no charge to the Township or Fire Department. There was discussion.

MOTION by Mason seconded by Madeline to waive the fee for Andy Wagner's Limited Business Use application due to the fact that he repairs and maintains the Fire Department's vehicles at no charge to the Township. A vote was taken. Ayes: All; Nays: None. Absent: One (Ochadleus). **MOTION CARRIED.**

COMMITTEE REPORTS:

1. FIRE: Chief Warford reported:
 - a) Very little activity.
 - b) Two new probationary fire fighters are in the process of becoming fire fighters.
2. PARK: Park Manager Madeline reported:
 - a) New repair kit for the new playground equipment has been delivered.
 - b) The chains are up and the park is closed.
3. PLANNING COMMISSION: None.
4. ATTORNEY REPORT: Attorney Gildner reported that everything is quiet, nothing to report.
5. AMBULANCE: Commissioner Jarvis gave an update on the ambulance service.
6. CEMETERY: None.
7. COMMISSIONER REPORT: Commissioner Jarvis reported that she has been out on medical leave and that this is her first week back to work.

8. Board: The Board discussed the museums director’s position and the fact that she is making below minimum wage. Janet O’Donnell has done an outstanding job as the museum director for five years and has never received a raise. There was discussion.

MOTION by Madeline seconded by Mason to raise the museum director’s wage to \$10.00 per hour. A roll call vote was taken. Lacey: Aye; Madeline: Aye; Mason: Aye and Herpolsheimer: Aye. Ayes: All. Nays: None. Absent: One (Ochadleus). **MOTION CARRIED.**

9. Public Time: Linda Jarvis stated that she was saddened that she was not invited to Deputy Cypret’s retirement celebration and requested that she be invited to any future parties that Attica Township has.

REVIEWING AND PAYING BILLS:

The bills were reviewed by the Board for the General Fund for the amount of \$51,440.95 (check #16209 through check #16302); Public Safety for the amount of \$9,924.92 (check #1191) and for the Fire Fund for the amount of \$8,843.92 (check #3550 through check #3586) for a total of \$70,209.79. There being no further questions:

MOTION by Lacey seconded by Madeline to approve the bills as presented. A roll call vote was taken. Madeline: Aye; Herpolsheimer: Aye; Lacey: Aye and Mason: Aye. Ayes: All. Nays: None. Absent: One (Ochadleus). **MOTION CARRIED.**

There being no further business before the Board, **MOTION** by Lacey seconded by Madeline to adjourn the meeting at 7:38 p.m. A vote was taken. Ayes: All. Nays: None. Absent: One (Ochadleus). **MOTION CARRIED.**

Submitted by:

Respectfully Submitted By:

Valerie Schultz, Deputy Clerk

Nancy Herpolsheimer, Clerk